



Job Description

Public Address Announcer

(University/College – NCAA Division III, Junior & Community)

Summary

A Public Address Announcer conveys information to the patrons in attendance at assigned sporting events as approved by the organization. As the stadium, arena, gymnasium or field voice of the organization, this individual shall enhance patron experience through judicious inflection, concise coherent announcements, articulate script/copy reads and accurate name pronunciation using the house-supplied public address system. Their performance and behavior will directly reflect the organization and will require them to always compose themselves as responsible professionals.

Responsibilities

- Articulate all organization scripts and commercial/sponsor copy.
- Accurately pronounce all organization and competitor names.
- Announce all pertinent game/match/event information as associated with assigned sport.
- Enhance game/match/event day experience using limited inflection as directed by administration.
- Retain extensive knowledge of the rules of the assigned sports.
- Interface with administration/game operations throughout game/match/event regarding special announcements and changes.
- Interface with the officiating team throughout the contest(s) when necessary.
- Calmly enunciate any emergency announcements as provided by administration.
- Refrain from all commentary as might be provided by play-by-play/color broadcasters.
- Arrive prepared ninety (90) minutes prior to any game/match/event.

Competencies

- Public Speaking to Audiences of 1,000+
- Vocal Articulation and Inflection
- Voiceover/Narration
- Administration/Game Operations Team Collaboration
- Pronunciation/Respelling Transcription
- Non-American English Name Pronunciation
- Press Box/Scorer's Table Operations
- Knowledge of Applicable Sports Rules
- Calm in Fast-Paced Environments and in Emergency Situations

Knowledge Areas

- Voiceover/Narration of Organizational Scripts and Commercial/Sponsor Copy (Advanced)
- Non-American English Name Pronunciation (Advanced)
- Pronunciation or Respelling Techniques (Advanced)
- Rules of Applicable Sports as given by the governing body (NAIA/NJCAA) (Advanced)
- Press Box/Scorer's Table Operations (Advanced)
- Game Operations (Intermediate)
- Microphone Operation (Advanced)
- Audio Mixing Board Operation (Intermediate)
- Music Software Operations *if applicable* (Intermediate)





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Experience

- Public Address Announcing in NCAA/NAIA/NJCAA (1+ Years, Required, 3+ Years, Preferred)
- Public Address Announcing at High School Level (3+ Years, Preferred)
- Public Address Announcing for prescribed sports (3+ Years, Required, 5+ Years, Preferred)
- Public Speaking in venues with 1,000+ Patrons (1+ Years, Required, 3+ Years, Preferred)
- Public Speaking/Master of Ceremonies Engagements (1+ Years, Preferred)
- Professional Radio/Television Broadcasting (1+ Years, Helpful)
- Professional Voiceover/Narration (1+ Years, Helpful)

Education

- High School Diploma (Required)
- Associates, Bachelors or Masters Degree (Preferred)
 - Communications, Broadcasting, Public Relations or related.

Certification

- NASPAA – Certified Public Address Announcer (Preferred)
- National Speakers Association – Certified Speaking Professional (Helpful)
- Toastmasters International – Accredited Speaker (Helpful)

Classification

- Position Type – Hourly, Part-Time, Temporary/Seasonal
- Pay Rate Guidelines –
 - Depends on Market and Sport Revenue
 - Stipulated Rates are Minimums averaged across all markets and sports.
 - Game/Match Rate - \$20.00-40.00/Hour, \$80-\$160 Flat Game/Match Rate
 - Tournament Rate (8 Hours) - \$210-370/Day (Includes \$50 prep work effort)
 - Tournament Rate (12 Hours) - \$380-660/Day (Includes \$50 prep work effort)
 - Tournament Rate (16 Hours) - \$500-900/Day (Includes \$50 prep work effort)
- Status – Over 18 Years of Age, U.S. Citizen, Residency or Work Visa Required
- Benefits – None
- Background Check - Required

